



## **Board of Management**

### **Agreed Report**

**Thursday 1<sup>st</sup> October 2015**

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#### **Secretary's Report:**

- The ETB have decided to carry out a review of school progress to date since the transfer of patronage to MSL ETB. Further updates will be made available from the ETB as it transpires and this will be shared at the next meeting.
- An outline of staff workshops and CPD sessions since the start of the school year were shared with the Board. The Board complimented the staff and management on the level of CPD completed to date.
- A subject preference form will go live on the school's website in October. Parents of students in 2<sup>nd</sup>, 3<sup>rd</sup> and Transition Year will be invited to complete this. This will assist the future planning of the school.
- The school hopes to introduce Metalwork into the curriculum at Junior Cycle in September 2016. Engineering at senior cycle will be introduced initially to Transition Year students.
- Physics and Chemistry (combined course) will be replaced with Chemistry in September 2016. The Board agreed for a feasibility study to be conducted to see if Physics could be offered through alternative methods (distance learning). John Bones will look at this and a report will be available for the next meeting.
- Copies of the school prospectus, school journal and summer 2015 newsletter were circulated to the Board.
- The Principal has visited the local primary schools. Scheduled visits will also take place during the last two weeks in November. Links are established with them with Spikeball and GAA coaching and French lessons.
- Open Evening will take place on 3<sup>rd</sup> December followed by a taster day on 25<sup>th</sup> February. These dates have been circulated to the primary schools.
- An outline of school trips since the start of the year was presented to the Board.
- Reading week took place from 21<sup>st</sup> – 25<sup>th</sup> September.
- Anti-Bullying week is currently taking place (28<sup>th</sup> September – 2<sup>nd</sup> October).
- A Cyberbullying workshop took place on 28<sup>th</sup> September with an evening session for parents.
- First Year parents information evening took place on 29<sup>th</sup> September. The chairperson, BOM, was present to meet parents and staff. The school Mass also took place that morning. Thanks to all who attended including Board members.

- Bishop Kelly due to visit the school tomorrow (2<sup>nd</sup> October) to meet with students and staff. Positive Ageing week is next week and grandparents are invited to attend on Tuesday for a coffee morning.
- Mission week takes place from 10<sup>th</sup> – 17<sup>th</sup> October. The school will attend the church on Tuesday, 13<sup>th</sup> October, 11:25-12:45, for a talk by John Bridgemore.
- The school's Art Exhibition will take place in the Charlestown Arts Centre from 19<sup>th</sup> – 23<sup>rd</sup> October. The official launch takes place on 21<sup>st</sup> October at 5PM. Primary schools are invited to attend. An invitation is extended to the Board.
- Transition Year students are involved in the Sports Council this year. They will also receive First Aid training.
- Further updates on school events are on the website, [www.sjcc.ie](http://www.sjcc.ie).

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### **Matters Arising**

The Board welcomed the practice of inviting parents and colleagues in for events. As a matter of professional courtesy as many people as possible be invited to these events (where appropriate).

It was agreed by the board that a Students and Parents Council column should be included in the school's newsletter.

The Board agreed that there is now an excellent opportunity to grow numbers given the current cohort of 6<sup>th</sup> class students in local schools.

Updated policies and procedures will be included in the school journal next year.

An expression of thanks was extended by the Board to all teachers taking students on trips, which are an enriching experience for students .

The staff and management are still finalising duties for the 2 x Assistant Posts. The Board would like to ratify these posts as soon as possible.

The establishment of the Parents Council is progressing and training is to take place on 7<sup>th</sup> October.

Feedback on the Student Council will be given at the next meeting. The Board would like 2 x representatives from the Student Council to give a presentation to the Board at the final meeting this year.

Copies of the Business Inspection report were circulated to the Board. The Board extended congratulations to the Business teachers involved. An update on the recommendations in this report will be delivered to Board.

The school building development plans were presented to the Board.

A financial report was presented to the Board. The ETB will provide the Board with an overview of school finance at the meeting on 28<sup>th</sup> January 2016.

No reports on Child protection matters since the last meeting.

No reports on bullying since the last meeting.

Congratulations to staff and students on the Junior and Leaving Certificate results..

**AOB:**

Congratulations to Roisin Lenehan on her recent participation in the NCBI Junior MasterChef competition. Congratulations to the Charlestown Ladies in the intermediate county final. Some current students are part of this team. Letters of congratulations from the Board will be sent to these students. Photos will also be taken and uploaded to Twitter and the school's website.

Board of Management training will take place on 10<sup>th</sup> November 2015 from 7-9PM in Davitt College, Castlebar.

**Board of Management**  
**St Joseph's Community College**